

St. Dominic's National School

Mountain Park,
Tallaght,
Dublin 24.

Phone: 01-4512443/01-4512219

E-Mail: secretary@stdominicsns.ie

Roll Number: 20468P

Principal: Séamus Vaughan

Deputy Principal: Máire Meenan

Return to School Logistics Plan, 15th March 2021 Junior and Senior Classes

Underlying Principles

- The school has a responsibility to make every effort to ensure the safety, health and well-being of all members of our school community – children, parents and staff. This plan has been formulated to better ensure that the school can exercise that duty of care.
- Assuming it is in keeping with public health advice and guidelines issued by the Department of Education and Skills, it is preferable for all children to return to school for all five days of the school week and for a full school day. This plan has been formulated to achieve that aim.
- It is not possible to eliminate the risk of infection. However, with the co-operation of all members of our school community, it is possible to minimise the risk of the virus being introduced to the school and the consequent risk of its spread.
- As well as co-operation, the flexibility and goodwill of all will be required to ensure that the plan can be implemented.

Assumptions

- All children return to school and classes operate within 'a bubble system'
- The pupils are split into 2 groups according to their surname with each group having different starting times and finishing times.
- Hand sanitisers will be available at all entry points and in all classrooms and support rooms

Timetables

Timetable for Group A Surname A-K	Timetable for Group B Surname L-Z
8.50 – Arrival at School 2.20 – 1 st to 6th Classes finish	9.00 – School start 2.30 – 1 st & 6th Classes finish

Junior Infant finishing times	Senior Infant finishing times
1.20 – Ms Ormsby (Door 1) 1.20 – Ms McHugh (Door 2) 1.30 – Ms Coyle (Door 2)	1.30 – Ms O'Reilly (Door 1) 1.30 – Ms Walsh (Door 1)

Yard Times

Team A	Team B
Small Break: 10.10 – 10.30. Lunch 12.10 – 12.30	Small Break: 10.35 – 10.55. Lunch 12.35 – 12.55
Ms McHugh	Ms Ormsby
Ms Coyle	Ms Walsh
Ms O'Reilly	Ms Pyne
Ms Hegarty	Ms Byrne
Ms Higgins	Ms Clarke
Mr Ward	Ms Considine
Mr Keating	Ms Soffe
Mr Brennan	Mr Fagan
Mr Looney	Ms Duffy
Mr Donnellan	

Key to Entrances & Exits

Entrance and Exit Points	Door Number
Door by Principal's Office	1
Junior Block Door	2
Door at Caretaker's room	4
Senior Block Door	5
Door at Car Park	8
Door beside GP Room	9

Entrance & Exit Points for Specific Classes

Teacher	Class	Entrance & Exit Point
Ms. McHugh	Junior Infants	2
Ms. Ormsby	Junior Infants	1
Ms. Coyle	Junior Infants	2
Ms. O'Reilly	Senior Infants	1
Ms. Walsh	Senior Infants	1
Ms. Higgins	1 st Class	9
Ms. Byrne	1 st Class	9
Ms. Pyne	1 st Class	9
Ms. Hegarty	2 nd Class	1
Ms. Clarke	2 nd Class	1
Ms Ward	3rd Class	4
Mr Keating	3rd Class	4
Ms. Considine	3rd Class	4
Ms Soffe	4th Class	8
Mr Brennan	4th Class	8
Mr Fagan	5th Class	5
Mr Looney	5th Class	5
Ms Duffy	6th Class	5
Mr Donnellan	6th Class	5

Arrival at school

- **Group A-K** **8.50am**
Group L-Z **9.00am**
- We ask for co-operation with these times as it will mean that the numbers congregating on school grounds at any one time will be minimised.
- Each class should go straight into their classroom upon arrival at their designated time.
- **No adults, other than staff members, should enter the building.**
- Messages for teachers can be sent by email or by phoning the school office. The teacher issued their email address to parents in September.

End of School Day

- Adults, who are collecting their children from school at the end of the day, should wait where the child's class usually lines up in the morning.
- At the end of the school day the following arrangements will apply –
 - Junior Infants – 6th Class - the class teacher will bring the children to their designated entrance/exit point on the yard and will release the children into the care of the adult who is there to collect them if applicable (Example: some students from senior classes walk home themselves)

Collection of Children during the School Day

If an adult has to collect a child during the course of the school day, the following arrangements will apply

- When the adult arrives at the school, they should either phone the office or use the intercom at the front door of the school to alert the office that they have arrived
- The child will be brought from their class to the adult by a member of staff
- The adult who is collecting will be asked to sign the child out
- No adult should enter the school building, unless invited to do so

Personal Equipment

- As far as possible, it is requested that children from 1st to 2nd Class will bring their own stationery to school in their own pencil case to avoid the sharing of equipment.
- It is further requested that all items have the child's name or initials for ease of identification.

Shared Equipment

By necessity, some classroom equipment needs to be shared including tablets, laptops and the equipment used for structured activities and play in Infant classrooms. Cleaning of such shared equipment with wipes or other cleaning products will take place at regular intervals to minimise the risk of the spread of infection. Staff must ensure the cleaning product is suitable for the equipment.

Support Teachers

In keeping with our Special Education policy, learning support will be provided by a blended approach of in-class support and withdrawal of pupils. The provision of support will be organised to ensure our support teachers will work within the confines of a bubble as much as possible.

- Where a support teacher is working alongside a class teacher in a classroom, both teachers must be mindful of maintaining social distance from one another (2M).
- Where children receive support in one of the SET rooms, social distancing of 1 metre will be maintained between each child in the group. Each SET room will have a maximum number of pupils allowed displayed on the door.
- SET teachers can have children from a maximum of **one bubble** at the same time in the SET room.
- SET teachers may provide support to one other bubble outside their own class level.
- The tables and chairs in SET rooms will be wiped clean in between different groups attending

PPE for pupils & staff

[HPSC Guidance on the re opening of Primary Schools](#)

1. Personal protective equipment in the setting of COVID refers to items that are used to reduce the risk of infection in particular settings.
2. PPE can be of value as an addition to all the other measures outlined here to reduce the risk of infection for SNAs.
3. As with all children, pupils with additional care needs should not be required to wear a face covering if they are under 13 years of age. Those who choose to wear a face covering may do so.
4. Pupils with additional care needs who are 13 years or older should not be required to wear a face covering if the face covering causes distress or is a barrier to their education and care needs.
5. In this context and in association with other measures specified the use of a face covering should be routine for SNAs in accordance with Government guidance.
6. When SNAs are within 2m of a pupil and to whom they are delivering personal care or attention for a period of time the face covering should normally be a surgical mask. If surgical masks are not available, a cloth face covering should be used. If for any reason use of a surgical mask or cloth face covering is not practical for, they should use a visor of a quality suitable for use in a healthcare setting however HPSC advice is that a visor does not provide protection equivalent to a mask.
7. Mask and visors should be donned and doffed and disposed of as demonstrated in videos available at:

<https://www.hpsc.ie/a-z/respiratory/coronavirus/novelcoronavirus/guidance/infectionpreventionandcontrolguidanc/ppe/>

Masks should be removed and disposed of if they are wet or damaged. Masks should be removed and disposed of if going on a break or visiting the toilet.

8. Gloves and aprons should not be used routinely in the educational setting.
9. If providing care that involves specific risk of exposure to blood or body fluids (oral fluids, faeces, urine) use of gloves and a disposable plastic apron is appropriate. These must be removed and disposed of safely and hand hygiene performed after caring for each individual. Note with respect to faeces and urine the risk of infection is related to other infectious organisms rather than COVID-19.
10. Hand hygiene should be performed before donning and after removing gloves.
11. If providing care that involves a risk of splashing of body fluids a visor is required to protect the eyes from splashing even if already wearing a surgical mask.
12. Used PPE is generally discarded directly into domestic waste.
13. PPE used when attending to a person with suspected COVID-19 while waiting for collection can be placed in a separate plastic bag, which is then placed in domestic waste.

Face Coverings parents & visitors

Parents and visitors to the building must wear face coverings while on the school grounds and inside the school building. Parents will be offered a mask if they forget to bring one.

Ventilation

The HPSC has provided schools with updated guidance on ventilation. It can be accessed from here: [Ventilation in School](#). This will allow us to increase airflow and ventilation, with the opening of doors and windows, weather permitting.

PE Hall, Cookery Room, GP Room & Library

PE will take place outdoors and use of equipment should be confined to the sets that have been distributed to class groupings. Our PE hall, cookery room, GP Room and library will be used by small groups for literacy, common touch points should be cleaned at intervals throughout the school day.

Parents Room & Library

These rooms will not be used during the coming year.

Sensory Room

We will have a phased re-opening of the Sensory Room. Certain items such as the ball pool will be out of bounds.

School Yard

The yard will be divided to allow for separate bubbles. Each bubble must be separated on yard. There will be no toilet or Red Card Room during playtime. First Aid will be provided to children who require it as usual.

Breakfast Club

Our breakfast club will operate over two rooms: Cookery Room and Parents Room. There will be 1 metre distance kept between each child at all times. Children from the same family may sit together.

Dealing with a suspected case of Covid-19

Pupils should not attend school if displaying any symptoms of Covid-19. In order to prevent the spread of COVID-19 it is important to know and recognise the symptoms. They are:

- ✓ High temperature
- ✓ Cough
- ✓ Shortness of breath or breathing difficulties
- ✓ Loss of smell, of taste or distortion of taste

If a pupil displays symptoms of Covid-19 while in the building, the following procedures will be implemented:

- Parents/guardians will be contacted immediately
- The child will be accompanied to the designated isolation area via the isolation route by a member of staff. The staff member will remain at least 2 metres away from the symptomatic child and will also make sure that others maintain a distance of at least 2 metres from the symptomatic child at all times

- A mask will be provided for the child displaying symptoms. He/she should put on the mask immediately.
- The child presenting with symptoms should be advised to cover their mouth and nose with the mask provided when they cough or sneeze.
- If the child is well enough to go home, the school will arrange for them to be transported home by a family member, as soon as possible, and advise them to inform their GP by phone of their symptoms. Public transport of any kind should not be used
- The school will facilitate the child displaying symptoms to remain in isolation, if they cannot immediately go home, and will assist them in calling the GP.
- If they are too unwell to go home or advice is required, the school will contact 999 or 112 and inform them of the child's symptoms.
- Arrangements will be made for appropriate cleaning of the isolation area and work areas involved.

The HSE will inform any staff/parents who have come into close contact with a diagnosed case via the contact tracing process. The HSE will contact all relevant persons where a diagnosis of COVID-19 is made. The instructions of the HSE shall be followed.

Impact of a Suspected or Confirmed Case of Covid-19 in a Class

If the school is notified that a person in your child's class has a suspected or confirmed case of Covid-19:

- The parents of all children in the class & staff will be notified
- Public health advice will be sought and followed

Children who should not attend school

If your child is in one of the following categories, they should not attend school –

- Children who have been diagnosed with Covid-19
- Children who have been in close contact with a person who has been diagnosed with Covid-19
- Children who have a suspected case of Covid-19 and the outcome of the test is pending
- Children who have been in contact with a person who has a suspected case of Covid-19 and the outcome of the test is pending
- Children with underlying health conditions who have been directed by a medical professional not to attend school
- Children who have returned home after travelling abroad and must self-isolate for a period of 14 days
- Children who are generally unwell

Supporting the Learning of Children who cannot attend school

If a child is not able to attend school for an extended period of time, the class teacher (and/or the learning support teacher, where relevant) shall suggest activities to support the child's learning at home with parents/guardians. We will be unable to provide live or recorded video calls.

Teacher Absence and Substitution

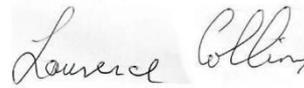
In the event that a teacher is unable to attend school, every effort will be made to secure a substitute teacher for the class. If a substitute teacher is not available, the support teacher will cover the class. It is not appropriate for the class to be divided into groups and accommodated in other classes.

Reminder to anyone attending school who has travelled abroad:

Government policy, which is based on official public health advice, continues to advise against non-essential travel overseas for everyone. A child that has recently travelled from a country not on the government's Green Region travel list - Your child must restrict their movements for 14 days. In some cases, the amount of time they need to restrict their movements after travel can be shorter. You may take a RT-PCR test no less than 5 days after your arrival – if you receive written confirmation that the result of this test is negative/ 'not detected' your period of quarantine can end. Restricting your movements means staying indoors in one location and avoiding contact with other people and social situations as much as possible.



Seamus Vaughan
Principal



Fr. Laurence Collins
Chairperson